

Proposed changes to Part 4 Rules of Procedure, Council Procedure Rules and Part 4 Schedule 1 Non-Regulatory Committee Procedure Rules to comply with Members of the Public Reporting of Meetings requirement

1. Insert a new paragraph 4.22 as follows:

4.22 Reporting of Meetings

- 4.22.1** Meetings may be recorded on behalf of the Council.
- 4.22.2** Whilst a meeting of the Council is open to the public, any person attending is to be permitted to report on the meeting. However, oral reporting or oral commentary on a meeting as it takes place is not permitted if the person reporting or providing the commentary is present at the meeting.
- 4.22.3** The Council will afford reasonable facilities to a person attending a meeting of the Council for the purpose of reporting on the meeting to enable them to do so.
- 4.22.3.1** A person wishing to report on a meeting should advise Democratic Services on 01827 709264 or democraticservices@tamworth.gov.uk by 5pm no later than 2 clear working days before the day of the meeting that they wish to report on the meeting and how they wish to do so.
- 4.22.3.2** Members of the public and press will require to remain seated throughout the meeting.
- 4.22.3.3** The Council is unable to facilitate members of the public using electric plug sockets in meetings for their equipment.
- 4.22.4** Any person who attends a meeting of the Council for the purpose of reporting on the meeting may use any communication method, including the internet, to publish, post or otherwise share the results of the person's reporting activities.
- 4.22.5** Publication and dissemination may take place at the time of the meeting or occur after the meeting.
- 4.22.6** For the purpose of this paragraph 'reporting' means:
 - 4.22.6.1** filming, photographing or making an audio recording of proceedings at a meeting;
 - 4.22.6.2** using other means for enabling persons not present to see or hear

proceedings at a meeting as it takes place or later; or

4.22.6.3 reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later to persons not present.

2. Renumber Paragraphs 4.22; 4.23 and 4.24 to read 4.23; 4.24 and 4.25 accordingly.

3. In schedule 1 add a new paragraph 14 as follows:

14. Reporting of Meetings

14.1 Meetings may be recorded on behalf of the Council.

14.2 While a meeting of the Council is open to the public, any person attending is to be permitted to report on the meeting. However, oral reporting or oral commentary on a meeting as it takes place is not permitted if the person reporting or providing the commentary is present at the meeting.

14.3 The Council will afford reasonable facilities to a person attending a meeting of the Council for the purpose of reporting on the meeting to enable them to do so.

14.3.1 A person wishing to report on a meeting should advise Democratic Services on 01827 709264 or democraticservices@tamworth.gov.uk by 5pm no later than 2 clear working days before the day of the meeting that they wish to report on the meeting and how they wish to do so.

14.3.2 Members of the public and press will require to remain seated throughout the meeting.

14.3.3 The Council is unable to facilitate members of the public using electric plug sockets in meetings for their equipment.

14.4 Any person who attends a meeting of the Council for the purpose of reporting on the meeting may use any communication method, including the internet, to publish, post or otherwise share the results of the person's reporting activities.

14.5 Publication and dissemination may take place at the time of the meeting or occur after the meeting.

- 14.6** For the purpose of this paragraph 'reporting' means:
- 14.6.1** filming, photographing or making an audio recording of proceedings at a meeting;
 - 14.6.2** using other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
 - 14.6.3** reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later to persons not present.
- 4. Renumber paragraphs 14; 15; 16; 17 and 18 to read 15; 16; 17; 18 and 19 accordingly.**

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